

# Enterprise Report Management & Data Delivery

Deploy

by **REQUEST**  
epaper FOR BUSINESS®

&

**onHAND**™  
epaper FOR BUSINESS®

...in 4 easy steps!!

## 1 Select

Select paper reports, data files, business forms, in fact any document you normally print, from any application, any operating system any computer system in your Enterprise (MAINFRAME, MINICOMPUTER, or WINDOWS Application Server). Turn them into electronic PC formatted documents...ready for immediate delivery!

## 2 Publish

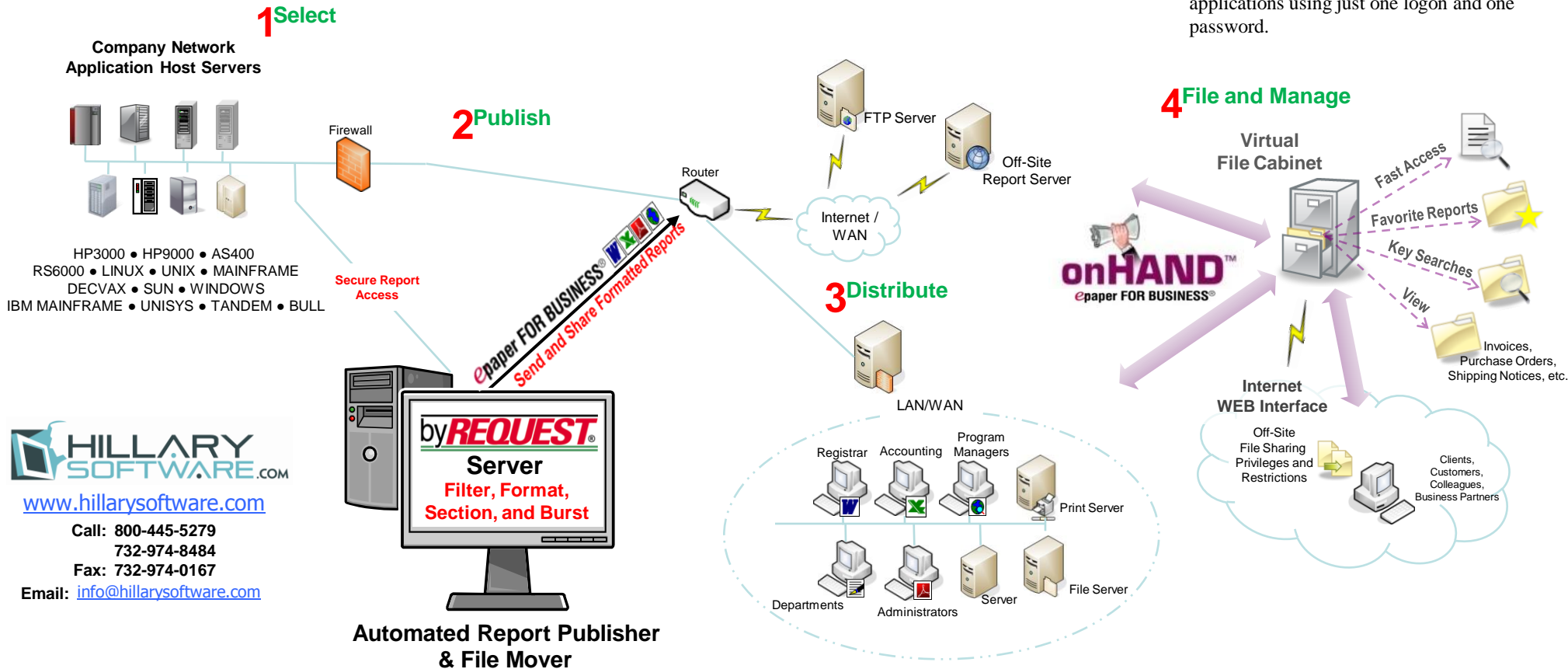
Publish all your documents into user friendly PC desktop files like EXCEL, WORD, Adobe PDF, or HTML web pages! Turn paper forms into WORD or PDF documents, in any size, in full color or black and white. Automatically 'burst' reports logically by section. Create templates that change existing application reports into superb EXCEL presentations automatically!

## 3 Distribute

Distribute documents securely to multiple destinations in a single step. EMAIL, FAX, WEB Publish! Deliver to public and private LAN folders. Push information to FTP servers. ARCHIVE to WINDOWS folders, third party ARCHIVE systems, TAPE or 'active' SEARCH and REPORT SERVERS. Set up sophisticated distribution lists that operate without manual intervention.

## 4 File and Manage

File and Manage your documents automatically as they are created using Virtual File Cabinets. Make secure 'virtual' file drawers for all your important clients, colleagues, and business partners. Streamline complicated report and data distribution workflows. Allow immediate secure WEB access. Users, clients, and colleagues get reports and documents coming from diverse Enterprise applications using just one logon and one password.



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